

Issues in Collecting and Preserving

Seventh-day Adventist Materials

By Jim Ford

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Association of SDA Librarians / Adventist Resources Section
Adventist International Institute of Advanced Studies, Philippines

Who am I?

Associate Director

Andrews University

Center for Adventist Research

(21 years)

Previously, Office of Archives and Statistics

General Conference of Seventh-day Adventists

(9 years)

2 master's degrees

History and Library Science with an emphasis in archival management

Assumptions about where most of you are at now

- Academic library
- May have a small Adventist heritage collection with no staffing or very limited staffing
- Would like to do something with your Adventist materials but lack the money, time, & space
- Don't know where to begin or how to proceed
- You do not realize the role you **MUST** play in preserving the history of the Adventist Church in your region/union/division
- You think computers will make collecting paper items largely irrelevant

Assumptions about where most of you are at now

- Some may not be possible
- Shown as a goal
- Apply as you can in your situation

College libraries and the
Ellen G. White Research
Centers **MUST** be the centers
for collecting and preserving
what is said and done and
produced in each world
division.

Outline

- **Collecting**
- **Use and Preservation**
- **Digital Issues**
- **Conclusion**

I. Collecting

What to Collect

- Periodicals
- Books and Pamphlets
- Audio-Visuals
- Digital Products
- Ephemeral
- Artifacts
- Papers and Personal Materials

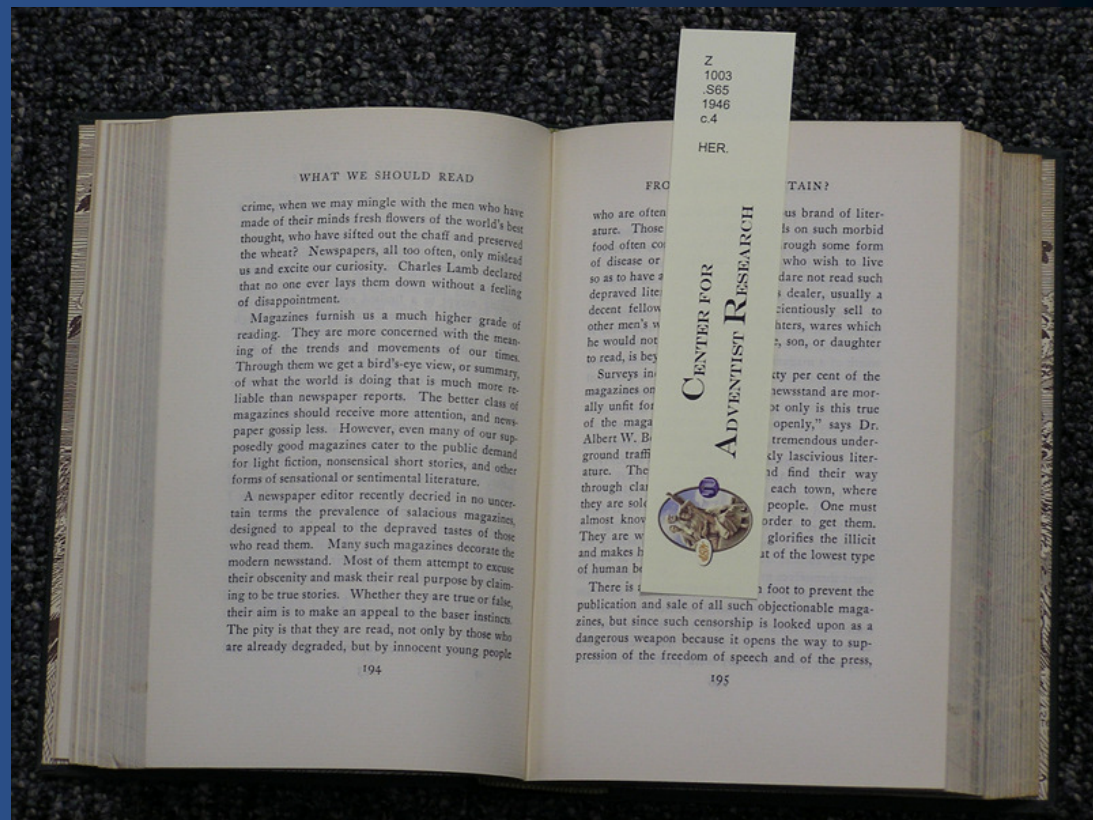
How to Collect

- Publishing House
- Division, Union, Conference Office
- Look through publications
- Write potential donors
- Talk to users
- Be open to other material
- Collaborate
- Search the Internet

II. Use and Preservation

Preparation for Use

- Books, pamphlets, and other published materials



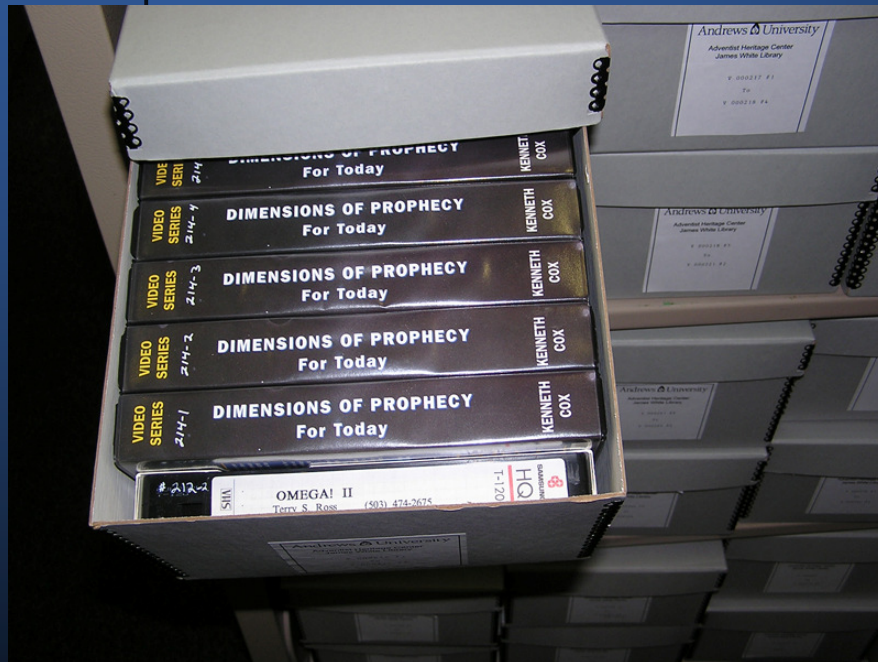
Preparation for Use

- Periodicals



Preparation for Use

- Audio-Visuals



Preparation for Use

- Personal Papers and manuscripts



Preparation for Use

- Artifacts



- Digital

Access

The Chained Book/Bible Analogy

- Precious
- Costly
- Hard to Get



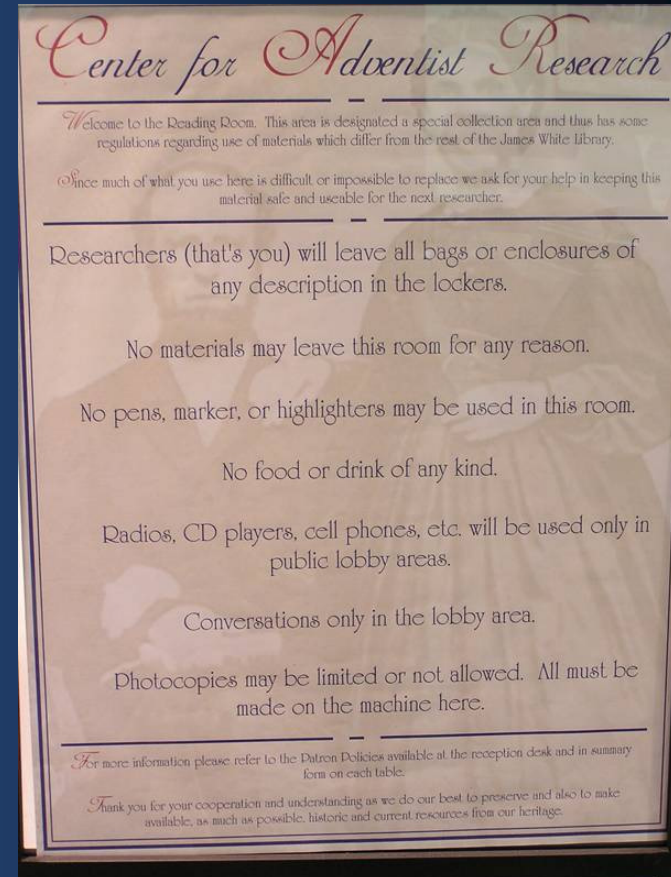
Access

Adventist Historical Materials

- Precious
- Costly
- Hard to Get

Tension: Use verses Preservation

- Should Adventist materials be handled differently?



Use verses Preservation

Free and unlimited access?

Center for Adventist Research — Patron Sign-in and Log Sheet

Name: Ron Dupree A.U. Identification # 26476

Address and phone number if not directly associated with A.U. _____

Note to the patron: We hope you will find what you need for your research. We are ready to help you if you have any questions regarding use of materials in this archives and special collection area.

- ✓ All materials must be used in our Reading Room.
- ✓ All photocopies from Center materials are made here. Our copy machine is from a library copy card. Cost is \$0.10 to \$0.15 per copy. Some items may not be limited due to age, physical condition, or copyright limits.
- ✓ Use care when handling materials. Much of our material is old and fragile and can not be replaced. Bags of any type, unnecessary books, and food are to be left in the locker provided before entering the Reading Room.

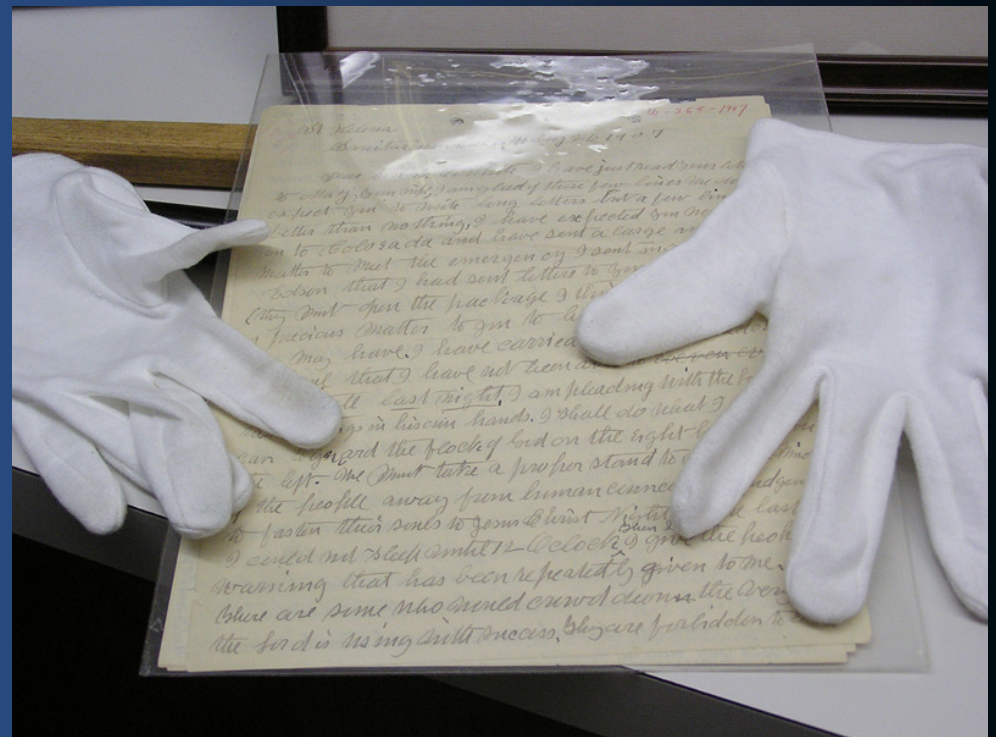
Patron's signature below indicates he/she read the above and agrees to abide by these and any other established regulations and procedures of the Center for Adventist Research as published in the "Patron Policies."

Patron's signature: Ron Dupree

Office Use Only

Today's Date: 5-17-07 Call number of titles of materials used: _____ Time In: Noon Time Out: 12:30

<input type="checkbox"/> Retrieved	<input type="checkbox"/> Given	<input type="checkbox"/> Returned	<u>950 B1135 1155 1854</u>	<input type="checkbox"/> Retrieved	<input type="checkbox"/> Given	<input type="checkbox"/> Returned	_____
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<input type="checkbox"/> Retrieved	<input type="checkbox"/> Given	<input type="checkbox"/> Returned	<u>Adventist Today</u>	<input type="checkbox"/> Retrieved	<input type="checkbox"/> Given	<input type="checkbox"/> Returned	_____



Use verses Preservation

- Should they circulate out of the study area or library?

