

MINUTES

ASSOCIATION OF SEVENTH-DAY ADVENTIST LIBRARIANS

FOURTEENTH ANNUAL CONFERENCE

Andrews University

June 15-20, 1994

Submitted by Cynthia Mae Helms, Secretary

WEDNESDAY, JUNE 15, 1994

BANQUET AND OPENING SESSION, 6:00 P.M.

The banquet was held at the Wolverine Room, Campus Center. Keith Clouten, James White Library Director, gave the welcome remarks. He introduced the James White Library staff and one attendee from outside North America. Announcements were given by Harvey Brenneise, President-Elect and Conference Program Chair. Bob Myers, Curator of the Berrien County Historical Association, impersonated Corporal Martin Stafford and talked about the rebellion of 1864. The session ended with Joel Barker's video, The Power of Vision.

BUSINESS SESSION I

The business session officially began at 8:45 p.m. Harvey Brenneise introduced President Lee Marie Wisel. Margaret von Hake announced Stan Cottrell's completion of the M.L.S. degree from the University of Maryland.

PARLIAMENTARIAN:

The President announced that Harvey Brenneise has been appointed parliamentarian.

NOMINATING COMMITTEE:

The President explained the problem of forming a nominating committee at Newbold College next

year. In view of the problems of expensive long distance calls, time difference, and possible low attendance, it was VOTED that we elect officers for those terms ending this year, and extend other officers' terms by one year. VOTED that the Nominating Committee select a president-elect and a second president-elect.

The following names were nominated for the Nominating Committee with their respective results: Adu Worku-14, Marley Soper-25, Jannith Lewis-17, Carolyn Gaskell-19, Linda Mack-13, Maynard Lowry-11, Alberta Holmon-7, Margaret von Hake-16, Jess Oliver-13, Laurie Matacio-9. ELECTED were Marley Soper, Carolyn Gaskell, Jannith Lewis, Margaret von Hake, and Adu Worku.

RESOLUTIONS COMMITTEE:

The following names were nominated for membership in the Resolutions Committee with their respective results: Cynthia Helms-18, Katye Hunt-23, Sallie Alger-12, Carolyn Nicks-9, Stan Cottrell-18, Linda Mack-13, Laurie Matacio-10. ELECTED were Katye Hunt, Cynthia Helms, and Stan Cottrell.

QUESTIONS AND COMMENTS:

Minneola Dixon, a new member, asked what was usually done for new members. The discussion revolved around the need for a membership secretary. The suggestion was to refer this to the Constitution and Bylaws Committee. As a result of this discussion, everyone was asked to introduce himself/herself to the rest of the attendees.

AWARDING OF PLAQUE:

Chloe Foutz, Treasurer, awarded a plaque to Lee Marie Wisel, Outgoing President.

THURSDAY, JUNE 16, 1994 (Tape 1)
Theme for the Morning Session: "The Virtual Adventist Library"
Harvey Brenneise, Chair

WORSHIP, 8:25 A.M.

All meetings were held in Room 305/309 of the James White Library unless otherwise stated. Joel Lutes, Systems Librarian and Social Sciences Librarian at Pacific Union College, spoke about the good and evil aspects of technology. He called our attention to the reality that although technology has its good points, it has several evils that everyone should be aware of, such as isolation, environmental waste, etc. His challenge was to use technology for good, to minimize the evil that it brings, to use it for building bridges, and to evangelizing caringly.

ANNOUNCEMENTS:

Sign-up sheets were at the Director's Office. Everyone was reminded of the group picture on Friday.

PRESENTATION, 8:45 A.M.
"What Is The Virtual Library of the Future and
What Role Do Adventists Play In It?"

Carlyle Edwards brought with him a strong background in library automation, information storage, retrieval technology, etc. He described information explosion and how it was affecting us. A virtual library is a collection of materials that can be accessed locally and remotely via computers and networks. An ideal virtual library is one that can be accessed via virtual network which provides for transparent user access through simple and consistent user interface.

He further described the virtual library of the future in our church and how SDA libraries could play a role in achieving this goal. He gave some of the steps that could be taken as follows: (a) Effective automation of all SDA libraries; (b) Cooperative purchasing of hardware and software; (c) Incorporated use of the Internet as primary network of access between libraries, libraries and databases, and end-users. The Seventh-day Adventist Periodical Index, Adventist Review in full text, and E. G. White writings in full text were some examples of possible SDA databases. He enumerated the challenges involved in achieving a Seventh-day Adventist Virtual Library.

RESPONSE AND QUESTIONS TIME, 9:20 A.M.

After a brief remark that questions be saved for later, Harvey Brenneise spent the rest of the time giving his personal response to Carlyle's presentation. Some of the ideas he brought out were the socializing effect of technology and how it breaks down geographic barriers; the choices made between access vs. ownership as well as service vs. collection, the future of paper, developing strategic alliance with computer people; the difference between data, information, and knowledge; patron's confusion with different kinds of software; the need for time to plan and train ourselves; and staffing issues.

PRESENTATION, 9:40 A.M.

"Automation, A Beginning on the Road to Participation
in the Virtual Library: Arguments for Automation
and Basic Planning Issues:"

Gilbert Abella, Associate Library Director at Loma Linda University and incoming Chair, Department of Public Services at La Sierra University, presented a paper he wrote to support arguments for automation of the Del Webb Library, Loma Linda University. Although useful for La Sierra University Library, it is not needed now because its automation has already been approved. Gilbert hoped that this paper would help others begin the process of automation in their libraries.

The benefits of library automation are as follows: (a) It offers several advantages to students and faculty; (b) It allows for more efficient management of library resources; (c) It empowers the library to achieve its goals; (d) It can make a contribution to the world church; (d)^e It is an institutional imperative in the sense that it helps prepare students to succeed in the information society, it has marketing implication as a recruitment tool, etc. In conclusion, Gilbert said that immediate implementation of a library automation system in the context of a campus-wide information system is essential in facing the twenty-first century. According to Gilbert, "the most important element in carrying out these projects is people, for it is the working relationship that makes the difference."

BREAK, 10:15 A.M.

PRESENTATION, 10:25 A.M.

"Successful Beginnings"

Each speaker described what had been done in his library by way of automation.

Joel Lutes from Pacific Union College said that his library started with a CD-ROM online public access catalog. Later they invested in a Novell CD-ROM network when they received two grants.

This summer they will have a direct link between the Internet and the CD-ROM network.

Gilbert Abella from Loma Linda University explained that coming from a medical institution, the main issue was immediate access. Two libraries were connected. The original 46 CD-ROM's increased to 56. Then the management was moved from the Medical Center Library to the basement of Del Webb Library. One of the things they realized was that CD-ROM's did not provide the fastest access to information, so now they are copying CD-ROM's to magnetic drives. They also realized that it would have been better for them not to give in to the administration's economic guidelines. A lesson to learn was not to depend fully on economics for purchasing a system. He closed by saying, "It pays to think big and be more assertive."

Greg Berlin from the Great Lakes Academy said that he started off with an abundance of money when the two academies merged. Automation started with the circulation mode and is now into the online public access catalog. They use Follett and Lantastic. Currently the E. G. White Index and the Electronic Encyclopedia can be accessed from the computer lab. By the coming school year, these as well as full text magazines (UMI product) will be accessible from the dormitories. Greg's school is planning to accept Western Michigan University's invitation to all schools in the Regional Educational Media Center to access Internet on an 800 number at two cents a minute. A brief discussion followed on how academies can have Internet.

Harvey Brenneise from Andrews University described how his library started with CD-ROM's as the first stage of automation. The second stage involved the installation of the online public access catalog. The Computing Center specified that it be on Unix. The most difficult part was to get the Administration to sign on the dotted line. Currently, some retroconversion work needs to be completed, all modules are on, the system is entirely networked, and some additional databases have been loaded. Plans are to evaluate the approach to indexes, CD-ROM's, and networking in relation to reallocating sources.

PANEL DISCUSSION, 11:15 A.M.

Creating Campus and Church Support

"Directions for the Future: What ASDAL and SDA Librarians Can and Should Do to Make the Vision a Reality?"

The panel was composed of Gilbert Abella, Greg Berlin, Keith Clouten, Carlyle Edwards, and Joel Lutes with Harvey Brenneise as moderator. (Tape 3) Gilbert started off by raising a historical question, "What would our pioneers do if they faced the world that we face?" They would probably do the best they could with the technology.

Harvey pointed out the improper use of technology. Joel distributed "Sample Database Pricing for Consortium" to show how we can benefit from forming our own consortium. Several people spoke in favor of EBSCO after Carolyn Gaskell noted that EBSCO was not included in Joel's handout. Jannith Lewis reminded that all libraries be surveyed on what they have before forming a consortium. In response to Joel's ideas, Maynard Lowry said that SDA's should be able to cooperate with non-SDA institutions in their area. Chloe Foutz commented that by sharing within the church, we may be able to get more funding. Loranne Grace commented that keeping our schools technologically

advanced is favorable for recruitment.

Keith brought out the global aspect of automation--the need for institutions worldwide to become part of global network and the interest in getting there. We have got to have some altruistic motive at least in terms of SDA institutions and not limit it to North American Division institutions only. Some overseas institutions have expressed interest in a global network. Maynard refocused the discussion by saying that the product of all these is not libraries but the end user. He further pointed out the pedagogical implications, i.e. the amount of information and information access do not guarantee use and improved papers. There was considerable discussion on altruism and parochialism in relation to the consortium.

Keith redirected the discussion from the consortium idea to that of developing the SDA Virtual Library. There is a lot of interest in it but more of the question is when can people have access to it in full text. Maynard pointed out that ministers are not interested in the SDA Periodicals index--who then will use it? According to Joel, higher education is going to be reshaped. Bob Baldwin further said that the virtual university is now. Adu Worku commented on the great potential our church has for collective bargaining.

The final issue was about the General Conference and its being on CompuServe. The communication officer from the North American Division who was present on this particular day commented that items on CompuServe will be available later on the Internet. He further suggested that an article be written about the Internet. The main reason for going on CompuServe is accessibility of the pastors. Other comments were for Columbia Union College and the General Conference to work something out so that the GC can hook on to CUC's node.

LUNCH, 12:15 P.M.

AMISH HIGHLIGHTS, 1:00 P.M.

Laurie Matacio led the group on a coach tour of Northern Indiana. The first stop was at the Mennohoff (Amish-Mennonite Visitor's Center, Shipshewana). The next stop was at Amish Acres, Nappanee for dinner and a musical play "Plain and Fancy." The group was back by midnight.

FRIDAY, JUNE 17, 1994

WORSHIP, 8:15 A.M. (Tape 4)

Randy Wisbey, Assistant Professor of Youth Ministry at the Andrews University Seminary, talked about grace. He referred to the story of how Jesus healed ten lepers and only one came back to thank Him. Every moment is sacred. We must recognize grace and moment; all moments are key moments and life itself is grace. The secret is: "I need God to help me to give...to be kind...to help me to love."

ANNOUNCEMENTS:

Demonstrations and tours would be available at 9:15. Group photograph would be at noon today. The Chicago Trip leaves on time Sunday, 7:45 a.m. Sign up sheets for tours, demos, salad supper, and photograph are in the Director's Office.

PRESENTATION, 8:45 A.M.

"Adventist Librarians Outside the Adventist Cocoon"

The two presenters were Maynard Lowry, La Sierra University Library Director, and Lee Marie Wisel, Cataloging/Reference Librarian at Columbia Union College. Maynard talked about professional involvement and networking in the context of two conceptual models. He referred to the book Seeking A Sanctuary by Bull and Lockhart where Adventism is looked at as a parallel society. The way we feel about mixing and interacting with non-Adventists is perhaps related to our upbringing and our parents' outlook. Maynard looked back to his experiences when he had to seek accommodation for his religion. Within the last twenty years of his career, he has tried to keep his horizons broader than just SDA colleagues.

He has participated in local, regional, and national organizations. He said that external contacts depend on whether one's role was staff or administrative. Some of the reasons he brought out for carrying on external contacts are as follows: (a) Careers are built on contacts. Opportunities do not usually arise out of random chance but by systematic selection. (b) These contacts are key sources of energy in any organization. Without imported source of energy, one cannot survive or flourish. They are a source for advice, friendship, and problem-solving. There are three reasons why one is asked to serve on a board or committee: wealth, work, or wisdom. The most needed one is wisdom. His advice was to volunteer to work on professional committees at the regional, state, or national level. Do a good job and you will have professional friends.

Lee volunteered to be involved. She shared experiences of how she got involved first with the University of Maryland alumni chapter where she became vice-president and president-elect. To learn more about bibliographic instruction, she joined the bibliographic instruction group of the

Maryland Library Association which further led her to the BI group of the American Library Association. She also related how she became president of the Academic and Research Libraries group of the Maryland Library Association by consenting to be one of the two candidates. This was her in to the ACRL of ALA. Then she became president-elect of the ACRL Chapters Council and program chair of the MLA Technical Services Division.

Her involvement with all these organizations meant making choices. Her experience has shown that people have a negative picture of us. Let us present a positive picture. Presidency of the Academic and Research Libraries group has taught her how to plan conferences. Her advice was to be present, show interest, be involved. The results of involvement are learning, fun, and meeting great people. Volunteer and take your talents out. Get out and share and learn from others. One essential for all these is a supportive administration.

DISCUSSION:

Different people shared what they have experienced by joining non-SDA groups. Margaret von Hake said that every dollar that the administration spends for professional and staff conferences is contributing to that library or institution. Adu Worku pointed out that one benefit that one can get from ACRL is mentoring, i.e. mentoring of library directors. Joel Lutes pointed out that we should not emphasize our subculture because we have a lot to contribute. Maynard Lowry said that success is when we no longer talk about it. He said further that as long as we talk about the Adventist cocoon, we have not really conquered it.

OPEN HOUSE, 9:20 A.M.

Three options were available to the attendees: a tour of the James White Library, a demonstration of CD-ROM databases, and a demonstration of JeWeL--the library's online system.

PRESENTATION, 11:10 A.M.

"Electronic Mail and Privacy Issues" (Tape 5)

Rolaant McKenzie is Information Specialist for the Consortium for International Earth Science Information Network, University Center, Michigan. He began his presentation with these questions: Does the right of privacy cover electronic mail as it does postal mail? Is electronic mail the property of the organization because it is created on equipment owned by the organization? In spite of the freedoms guaranteed by the first, fourth, and fifth amendments, they have not been applied to the electronic distribution of information in the work place. One characteristic of e-mail that makes it different from telephone or spoken conversation is the fact that it can in its original or altered form be redistributed. This uniqueness can cause major problems.

Currently the only law that deals with electronic mail is the Electronic Communications Privacy Act of 1986 which prohibits interception and eavesdropping of communications by third parties, be it an individual, police, or government agencies. The most troublesome aspect of this law is that it is not explicit about the work place. It protects one from the spy outside not the spy from inside. Employees are not protected from having their privacy invaded by the company they work for. Some companies believe in giving their employees privacy, and some do not. Rolaant cited cases in which state laws may exceed and supersede the minimum standards set by the ECPA.

Speaking of universities and colleges, Rolaant contended that there were are less problems with e-mail privacy issues because of academic freedom. The challenge for e-mail administrators is to conduct training programs not only on technical issues but also on ethical issues as well.

The overall message was that there must be a successor to the ECPA. Piecemeal legislation should be halted until a coherent national information policy can be adopted. Privacy is both ways: employers should not, without valid reason invade e-mail of their employees and employees should not divulge company secrets to outside agencies via electronic mail.

DISCUSSION:

Harvey Brenneise commented that institutions must set up their own e-mail policies and etiquette. Maynard Lowry pointed out the difference between academic freedom and e-mail privacy. Employers have the right to employees' mail if addressed to the work place. When we accept employment, we give up certain rights. Another issue raised was the use of e-mail for private use vs. business use. Carlyle Edwards questioned the practice of getting on so many listservs and busying the university's computer. The bottom line is the university's policies. Joel Lutes raised a question regarding the librarian's role if the student is violating academic policy, i.e. plagiarism. If the librarian is aware that the student is plagiarizing, doesn't the librarian have the obligation to say something? One last advice was on using e-mail to steam: "Never put on e-mail what you would not want to see on the front pages of the New York Times."

ANNOUNCEMENTS:

Receipts for the conference would be given later. Conference attendees were invited to visit the Music Materials Center and to take advantage of the LP record sale (\$1.00 each).

GROUP PICTURE, 12:00 NOON

Group picture was taken in the Reference Room, James White Library.

LUNCH, 12:15 P.M.

BUSINESS SESSION, II, 1:45 P.M.

Lee Marie Wisel called the session to order.

REPORTS FROM OFFICERS:

PRESIDENT:

Lee Marie Wisel reported that she sent out a letter to all college presidents, library directors, and division educational secretaries informing them of the Newbold Conference. The letter gave the wrong date for the conference thus necessitating the mailing out of a correction letter. All committee chairs have been asked to send information about their committees and to include timeliness for the procedure manual. Since the writing of the procedure manual has to be done by the Constitution and Bylaws Committee rather than an ad hoc committee, Lee has volunteered to be on this committee because of her personal interest in it. She made an announcement that those who are attending ACRL have dinner with her in Pittsburgh.

SECRETARY:

It was VOTED to accept Cynthia Helms' motion that the highlighted minutes of the conference as printed in the fall issue of ASDAL Action be accepted.

TREASURER:

For some reason, Chloe Foutz, treasurer, did not have a beginning balance. Below is the preliminary treasurer's report for June 14, 1994 as read:

Unaudited balance on hand July 1, 1993		\$3,043.05
<u>Income:</u>		
	Dues	\$ 1,413.00
	Subscriptions	60.00
	DGH Scholarship	1,145.00
	Supplies	28.23
Total Income		\$ 2,646.23
		<u>2,646.23</u>
		<u>\$5,689.28</u>

<u>Expense:</u>	Scholarship	1,000.00	
	Supplies	28.23	
	Action (printing, post, supplies)	824.49	
	Membership charged back	8.84	
	Conference expenses	708.00	
	Plaques & awards	167.20	
Total Expense		<u>\$ 2,767.76</u>	- // 2,736.76
		36	
Preliminary Balance on Hand June 14, 1994			<u>\$2,952.52</u>
Contingency and other funds in Lincoln SDA Credit Union as of 3-31-94 (3 quarters interest)			\$3,535.93

The membership report is as follows: There are 143 members of which 120 are renewals and 23 are new. The renewals include 1 friend, 3 students, and 17 retirees. Of the new members, 1 is a retiree and 1 is a student. There are 7 subscriptions. Three new members are not listed in the directory or in the addendum as follows: Pat Martin of Bakersfield Adventist Academy, Mary Pick of Sandpoint Junior Academy, and Dorothea Fitzgerald, a retiree.

Special thanks went to Stephanie Carter and the School Librarians Section for the new brochure they sent to academy librarians. Four renewals and 14 new members came as a result of those brochures. Thirteen scholarship packets have been mailed but none have returned. Chloe announced that a plaque of appreciation from the Lincoln-Lancaster Genealogy Society goes to Loranne Grace.

It was VOTED to file the preliminary treasurer's report subject to audit.

ASDAL ACTION EDITOR:

Linda Mack thanked everyone who contributed to the issues, Michael Merginio for putting the issues together, and all section coordinators. A call for comments and suggestions was made. The suggestions were to give the newsletter a modern look by changing the header and by having a better layout.

REPORTS FROM COORDINATORS:

PUBLICITY COORDINATOR:

Lee Wisel read the report sent by Stephanie Carter. Scholarship announcements were sent

to all SDA colleges and universities within the North American Division and a number of institutions outside North America. News releases announcing the ASDAL Literary Award and Scholarship recipients were sent to union papers and three other SDA papers. An article explaining the ASDAL Literary Award and D. Glenn Hilts Scholarship was sent to all student papers within the NAD. One successful publication was the ASDAL Conference in Canadian Union College which appeared in the Canadian Adventist Message. Brochures were sent to librarian/principals of all elementary and secondary schools in NAD as well as all Dept. of Education secretaries in each conference. Total cost of the brochures was \$259.81. The brochures led to new ASDAL memberships.

REPORTS FROM STANDING COMMITTEES:

ACADEMIC RANK AND TENURE COMMITTEE:

Harvey Brenneise read the report sent by the Chair, Peg Bennett. Her suggestion was to present a recommendation concerning faculty status and consider the work of the committee completed. If further questions arise, an ad hoc committee can be set up to deal with the particular situation. A MOTION to adopt the ACRL standards raised several questions/comments. It was the opinion of several members that the ACRL standards were adopted at the ASDAL Conference held at Southern College. Cynthia Helms, secretary, verified that such information was faxed to Peg but she was willing to check on it again and report back to this body. Since Harvey had to run off copies of the "Standards for Faculty Status for College and University Librarians" from The Southeastern Librarian, Fall 1993 that Peg sent, further discussion was postponed till later. In the meantime, the body VOTED that the committee be discontinued as a standing committee.

LITERARY AWARDS COMMITTEE:

Keith Clouten was asked by Ruth Stickney to report in her absence. The committee met twice by phone. The committee made two actions: (a) To defer decision on the children's title till September because more time is needed to go through the books; and (b) To make a separate distinction between children's titles from young adults' titles. Non-fiction and fiction awards are given on alternate years. This year the award goes to adult fiction. Children's awards can be given any year. The committee decided to award The Tempting of Audra Gray by Tricia Padgett. Ruth discovered upon calling the publisher that the book is written under a pseudonym. The publisher is currently contacting the author to determine if the author prefers to receive the award under the pseudonym or the real name. It was VOTED that the committee's report be received. Once the name has been verified, it should be sent to Chloe.

SCHOLARSHIP AND AWARDS COMMITTEE:

Jess Oliver was not currently in the room to give the report so Lee Wisel led out in the discussion. No scholarship applications had been received as noted in the Treasurer's Report. All applicants should be informed that the deadline is being extended. Maynard Lowry reported on his conversation with Mrs. Hilts who according to him is willing to continue giving the D. Glenn Hilts scholarship. Mrs. Hilts would like to give it on an annual basis. The question was: "What if no scholarship is awarded one year, can the amount be accumulated for two scholarships the following year?" Lee wondered if Mrs. Hilts would be willing to consider endowment. Maynard expressed willingness to talk to Mrs. Hilts again. It was suggested that Jess go over the list and give a historical summary that can be sent to Mrs. Hilts. Maynard's conversation with Mrs. Hilts should be written on paper and filed in ASDAL archives. Copies of ASDAL Action should always be sent to Mrs. Hilts.

Further discussion included frequency of the scholarship, full time vs. part-time, IFLA equivalency for overseas librarians, etc. It was clarified that the scholarship supports full-time students. Mrs. Hilts is willing to support the scholarship on a current basis. With the demise of many library schools, distance education such as those given by the University of Arizona, Emporia State University, University of South Carolina, San Jose State University, etc. should be accepted for the scholarship. It was VOTED that the scholarship be provided on an annual basis. More comments were given about publicity of the scholarship.

ACADEMIC RANK AND TENURE COMMITTEE:

This was a continuation of the committee's unfinished report. Harvey Brenneise distributed Peg's copies. The MOTION to adopt ACRL standards for faculty status for colleges and universities was TABLED since it was from The Southeastern Librarian and not from ACRL until more information is found.

BREAK, 3:00 P.M.

BREAK-OUT SESSIONS, 3:15 P.M.

Director^s (Director's Office)
Public Services (Reference Room)
Technical Services (Room 305)
School Librarians (Hance Room)

The systems librarians formed a group and had their own meeting.

DINNER, 5:00 P.M.

BEACH VESPERS, 7:30 P.M.

Vespers was at Weko Beach with Keith Clouten as speaker. Worship began about an hour after the group got to the beach. Keith related three experiences that illustrated the verse found in Ps. 34:7, "The angel of the Lord encampeth round about them that fear him and delivereth them." The first experience showed how the Lord protected Keith and his friend from a dangerous storm during a backpacking trip. The second experience was when God provided water at the time when it was most needed and in a very unusual way. The third one was when God sent Keith and his companions a ride into town with the grandson of the person who was the subject of their research.